

Hubbard County Sewage Treatment System Property Transfer Form

Environmental Services Department, 301 Court Avenue, Park Rapids, MN 56470
Ph 218-732-3890, Fax 218-732-7993, www.co.hubbard.mn.us/environmental.htm

1. Property Information: (must be written legibly)

Parcel Number(s) of Property _____

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Seller(s) Name (last, first, MI) _____

Mailing Address _____

Phone No. _____

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Buyer(s) Name (last, first, MI) _____

Mailing Address _____

Phone No. _____

Address of Property Being Transferred _____

Legal Description of Property Being Transferred _____

Sec. _____

Twp. _____

Rng. _____

2. If Transfer is Exempt from the Compliance Requirement: (Check the Applicable Box)

- The property being transferred is vacant or there are no buildings on it with plumbing fixtures.
- The sale of land is exempt from the requirements that a Certificate of Real Estate Value be filed with the County Auditor's Office as described in Minn. Statutes 272.115, subdivision 1.
- Tax Forfeiture
- The sale or transfer completes a contract for deed or purchase agreement entered into prior to February 4, 2010. This exemption applies only to the original vendor and vendee on such a contract.
- A municipal wastewater treatment system or a County approved wastewater treatment facility other than a SSTS services the dwelling(s) on the property.

3. Indicate Which Condition Applies to this Property Transfer (Check the Applicable Box)

- If **any** of the boxes in Section 2 above were checked, Section 4 below need not be completed. **Complete Section 5 below.**
- If **none** of the boxes in Section 2 above were checked, **Section 4 and 5 below must be completed.**

4. Compliance Status of Property Being Transferred (Check the Applicable Box(es))

- Sewage treatment systems greater than 5 years old:** An MPCA licensed inspector conducted a compliance inspection of the existing sewage treatment system(s). This report is 3 years old or less and attached. A compliance inspection report must be attached for each sewage treatment system located on the property. The compliance inspection report indicates that the sewage treatment system(s) is/are: **in compliance / noncompliant** (circle one); or
- Sewage treatment systems up to 5 years old:** The system is **in compliance** as evidenced by a completed (**and attached**) Hubbard County Sewage Treatment System Inspection Report issued by the Environmental Services Department that is 5 years old or less. An inspection report must be attached for each sewage treatment system located on the property; or
- Winter sale or transfer:** The sale or transfer of property occurs during the winter months of November 1st and April 30th, and as a result, cannot be completed due to weather conditions. **It is the buyer's responsibility to ensure that the required compliance inspection is completed and filed with the Environmental Services Department by the following June 1st. Please be advised of the following:** If the sewage treatment system(s) to be transferred is/are found to be out of compliance, the property owner is required to obtain a sewage treatment system permit and upgrade the noncompliant sewage treatment system. If the sewage treatment system is an imminent health threat, it is required to be upgraded within 10 months of the Notice of Noncompliance. If the sewage treatment system is failing, it is required to be upgraded within 1 year of the Notice of Noncompliance.

5. Buyer(s) and Seller(s) Signatures

By signing this transfer form, the buyer(s) and seller(s) agree to have provided accurate information for this property transfer and, if checked as incomplete due to winter conditions of November 1st through April 30th, submit the required compliance inspection report by the following June 1st. Buyer(s) and seller(s) have read and fully understand all the information shown on this form and grant Hubbard County permission to enter this property without prior notice at any reasonable time to inspect and/or monitor the SSTS for any reason the Environmental Services Department deems necessary. No person shall hinder or otherwise interfere with the Environmental Services Department's employees in the performance of their duties and responsibilities pursuant to the SSTS Ordinance.

Seller(s) _____ Date _____

Buyer(s) _____ Date _____

Attach completed compliance inspection report(s)/inspection form(s), as applicable.