



Hubbard County Highway Department

101 Crocus Hill Street
Park Rapids, MN 56470

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County Ordinance No. 5 Regulation of Approaches and Utility Installations on Right-of-Way of County Roads

Item No. 2 - Regulations:

- 2.1** No approach or entrance shall be constructed unless the owner of the land served by same shall have in his possession a valid permit signed by the County Highway Engineer of Hubbard County. The person constructing such entrance, if different from the landowner, shall have in his possession a copy of said permit during said construction. The issuance of this permit is to be conditioned on such items as public safety, drainage, sight distances, and esthetics in addition to considerations of convenience and necessity to the landowner.
- 2.2** A non-refundable entrance application fee as determined by the Hubbard County Board of Commissioners paid by cash, check or money order payable to the HUBBARD COUNTY TREASURER OR HUBBARD COUNTY HIGHWAY DEPARTMENT will be required by the County Engineer prior to inspection of driveway entrance. This fee will cover the cost of inspection and a culvert for drainage if necessary. If a larger than standard size entrance is requested by the applicant and approved, the costs of the additional culvert required will be paid for by the applicant prior to delivery. Culverts will be furnished by the County and remain the property of the County.
- 2.3** Installation of the culvert is the applicant's responsibility and shall substantially comply with the specifications of the County Highway Department. During the course of a general road building or rebuilding either by contract or county forces, necessary entrances will be built at County expense.
- 2.4** Please obtain a location marking stake from the Hubbard County Highway Department upon submittal of application and install in the center of the proposed driveway location site. Upon receipt of an entrance application, the Engineer or his/her representative will inspect the site for location approval and culvert requirement at his/her earliest convenience. The Engineer or his/her representative shall be the sole judge in the above determination. Applicant will be notified of the Engineer's decision; if approved, the entrance permit will be issued. If a culvert is required it will be delivered on date specified by applicant with a 72 hour advance notice.
- 2.6** Any person not complying with this ordinance shall be guilty of a misdemeanor and subject to a fine for violation of any provision of this ordinance.